

**MINUTES OF THORPE LE SOKEN PARISH COUNCIL MEETING HELD:
MONDAY 14TH JULY 2014 7.00 AT THE BAPTIST CHURCH SCHOOLROOM.**

PRESENT: Cllrs: Land Chairman, Powell Vice Chairman, Cannons, Chrystal, Ewart, Healey, Holt, McHale, Newman, Roe, Cty. Cllr Andrew Erskine & Roger Hawes Tree Warden.

APOLOGIES: Cllr: Healey for arriving late (8.00pm)

Minutes of the June 2014 meeting having previously been circulated, were agreed as a True Record and signed by The Chairman after the following amendment was made. Cllr Cannons was present at the June meeting but his name had been omitted.

Declaration of Interest: None

PCSO's Monthly Report/Rural Policing: Report e-mailed to Cllr Land who gave the report. The following incidents were reported to The Police for the month of June.

Burglary other, Frinton Road: Nuisance Neighbour, Byng Close: Nuisance Youth, Life House Spa:
Thefts: From Motor Vehicle Byng Crescent, Large Builders tools taken Edward Road & money taken from
Honesty Box Argyle Road:

Nuisance Due to Noise: Skip Alarm Abbey Street:

Animal: Dog loose St Michaels Road.

Suspicious Circumstances: Vicarage Lane male acting suspiciously in a vehicle
Door-to-Door Salesman St. Michaels Road.
Dog in St. Michaels Road.

Speed, High Street: C/man received complaints regarding speeding in High Street and said, with councillors permission a letter would be sent to Cat Barrie, Clacton Police to raise concerns. Cllrs said that complaint's need to be more specific with regards to time, as it would be impossible for traffic to speed during the day. Cllr Roe said complaints were obviously referring to either early morning or late at night.

Police Attendance at P.C Meetings: C/Man received e-mail from The Police regarding their new Policies & Procedures i.e. Police attendance at P.C. meetings. Due to the intense workload The Police will no longer be able to attend meetings & as an alternative, they are indicating that meetings be held in quadrants. Les has said he will continue to provide the P.C. with monthly reports.

Public Participation: None

Chairman's Report:

01 Special Thanks paid to Shirley, Clerk to Council who had been working exceptionally hard over the last months i.e. adapting to the C/Man's new procedures & requirements for meetings & changes with the way accounts are recorded as requested by The Internal Auditor.

02 **Dog Bins:** Request received for Dog Bin to be put on The Green in The Spennells. Matter reported to TDC who are the owners and they have agreed to carry out an 8 wk feasibility study.

03 **School Patrol Officer:** Cty. C.looking to appoint somebody for the Landermere Road/High Street junction.

04 C/Man & Cllr Cannons recently attended a Briefing of the new District Local Plan. Weeley have been told that they will get an extra 900 homes adjacent the Weeley roundabout which will double the size of the village and include a School and Doctors Surgery, there were no major shocks for Thorpe. Not taking into consideration any applications already proposed i.e. site infills, The Maltings & Allotment site 500 properties have to be divided amongst the remaining villages. The Plan also allows for 12,000 houses to be built in a 15 year period which include: larger clusters around the Colchester fringe and Rouses hard Clacton & a Bungalow development on Thorpe Road around the Oakwood Area

CHAIRMAN'S REPORT CONTINUED:

05 **Condolences:** Recent death of Roy Proctor and Dave Stewart

06 **Map of Village:** Cllrs were asked if anybody had a large map of the village.

Clerk's Report: (Refer to attached Action Report)

Correspondence: Refer to July Agenda for more in depth information.

8.1 Cllr Roger Walters, Cabinet Member for Waste & Recycling – ref allegations to close Recycling Centres in Tendring

8.3 Martyn Fulcher TDC planning Officer ref Rose Farm Quarry, Thorpe Park Lane.

Planning: 14/00775/FUL - 14/00814/LBC - 14/00860/FUL No objection.
14/00844/TCA Leave to decision of TPO Officer
(For more in depth information refer to July meeting agenda)

Cheques for Signature: The following cheques were presented for payment & approved by all councillors at this evenings meeting: (for more in depth information refer to July Agenda)

001979 – 001987 inclusive - total of cheque payments £2152.96 (001985 amended amount £55 VAT £11)

Direct Debits: £250.01)

Bank Balances:	Reserves a/c:	as at 9 th April	£25,585.68	Current a/c:	as at 29 th April	£16469.96
		13 th May	£25,845.88		27 th May	£ 9082.72
	(plus £1.10 Int)	9 th June	£25,846.98		26 th June	£ 7704.89

Cheque received: £364.00 and was paid into the bank on 16th June.

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Tree Warden' Report given by Roger Hawes:

01 Has any treatment commenced at the wood? C/Man replied Yes.

02 Slowly continuing with management of the Greens.

TDALC: Nothing to report as there has been no meeting.

District Councillor's Report: Latest report of full Council given by Cllr Powell.

01 Night-time darkness, no lights - lost by 1 vote 02 Meals on Wheels - agreed there will no increase

03 Rural Projects: Panel to deal with Lanterns. It was questioned if TDC could put a blanket ban on them or if they could only prohibit them on land owned by TDC.

Cty Cllr's Report: Reports given throughout the meeting but Cllr Erskine was pleased to report that he had received a letter from Cllr Rodney Bass re Road Flooding Response Plan. A total of 5 sites were put forward and they included the: B1033 Colchester Road, at various locations from outside Coolmore Lodge to Tendring Road. Jetting took place March 2014 & a full topographical survey will be required to ensure a full drainage study can be completed: B1414 Rice Bridge Hill, Jetting work completed March 2014 followed by extensive pipe work repairs.

Parish Transport Representative: Due to Cllr Cossens absence there was no report.

Councillors Reports:

Playing Field: Report given by C/Man

01. Glass breakages around skate ramp:

02. New owner at Pearl Lonsdale's is clearing the overgrowth and putting it on the P.F. Letter sent from Clerk.

03. Frinton /Walton Youth held their presentation on the P.F. and have now started having friendly matches.

Reports given by Cllr Roe: **Highways/Pavements** - other than normal concerns no further report.
Parish Footpaths - continue to be very wet and f/p 15 has now been cut
Lockyers Wood - a lot of branches have been cut down and removed from site.

Thorpe in Bloom: Nothing to report

Village Greens: Nothing to report

Street Lighting: The Clerk said A & J Lighting would be carrying out their Annual Inspection/clean of all parish owned lights within the next 2/3 weeks therefore would not request any call outs for light failures prior to then.

Code of Conduct: Prior to the meeting each Cllr received a copy of the New Code of Conduct to read in preparation for discussion at this evenings meeting; Cllr Land proposed, seconded Cllr Healey all in favour that the New Code of conduct be accepted.

Internatl Audit Report for year ending 2013/14: Prior to the meeting each Cllr. Received a copy of the Internal Audit Report for year ending 2013/14 to read in preparation for discussion at this evenings meeting. Cllr Ewert proposed seconded Cllr McHale all in favour that the Internal Audit Report be accepted.

PC Accountant: The C/Man said that in view of extra work required by Internal Auditor and carried out by Maurice Howard would the P.C. agree to an increase of approximately 3 more days work per year at £125 per day. The Clerk was asked to obtain a more formal manner of request so.

Items for consideration at next meeting:

- Cllr Healey: 01 Would P.C. give consideration to paying for C/Man to be in the Official Tent at the Air Show
02 EALC Budget & Precept Course 3rd September: It would be beneficial to all of The Finance Committee to attend.

Date/Time/Venue of next meeting: Monday 11th August 2014, 7.00 pm at The Baptist Church School Room

CLERK'S REPORT: 14th JULY 2014 MEETING

Start Date Of Discussion	Issue	Action required	Action in Progress or taken
T.D.C.	Planning Ref No: 12/01086/FUL		
July 2013	Proposed Golf Course/Equestrian. Equestrian Centre now for Private use & not Commercial.	Land Owner has until end of Sept. to complete reports.	Letter sent to Martyn Fulcher 17 th June. Reply received 26 th June. Copy all Cllrs.

GOVERNANCE

August 2013	To Review: Code of Conduct:	All Cllrs to receive a copy prior to the July meeting.	To be agreed and accepted at July meeting.
	Risk Assessment:	Index does not match contents	Chairman to re-do.

ECC HIGHWAYS, FOOTPATHS & FLOODING:

(Please note: All highway matters to be reported to ECC via their web-site & make sure you get a reference number)

July 2013	Parish Footpath 14 Flooding	Ongoing Situation being monitored by Cllr Roe.	Cty.C only do 1 cut per year between July/August
June 2013	Parish Footpath 15 - overgrown	Clerk spoke to Brian Hunter, Lifehouse 14 th July	F/P has now been cut
July 2013	Request to review speed Limit in Golden Lane.	A 7-day automatic traffic count Golden Lane 15 th -21 Oct. 2013 recorded 2,482 vehicles travelling north east bound & 2843 south west bound with weekday daytime 85% of 43.9mph & 41.2mph respectively. The posted speed limit of 40mph was exceeded by 42.9% of north east bound vehicles & 33.8% of south west bound. To be discussed at next panel meeting hopefully with a view to introducing a speed limit.	
July 2013	<u>Flooding in Village:</u> REF: 038356-13	2 areas were highlighted by Cty. C. & they are Station Road/Harwich Road and Coolmore Lodge.	
March 2014	Incomplete works Station Road.	Problem still exists and will be regularly monitored.	Ongoing
April 2013	Meeting with Cllr R Bass	Papers & Files on Flooding & F/paths were presented to Cllr Bass.	Ongoing
May 2014	Local Highways Panel — request for Traffic calming measures Thorpe Road/Kent's Hill	Traffic Survey to be undertaken June/July	Ongoing

June	Whitehall Lane/Tendring road Y junction — all road markings need to be re painted.	Reported 18 th June <u>Reference: 2336265</u>
June 2014	Grass verges at same junction & on bends require cutting.	Reported 18 th June <u>Reference: 2336266</u>

ANGLIAN WATER:

July 2013 Anglian Water, ongoing concerns re sewerage: E-Mail received from Emma Crush: Extensive survey work has been carried out to assess the condition of the sewer & to identify those that require either replacement or relining. Just over 1 km of sewer requires attention in Thorpe, but when work will be carried out is not known as it needs to go through the Funding process.

July STATION ROAD UPDATE: Andy McBride has taken samples near The Memorial and they show no trace 2013 of sewerage, therefore it is assumed that filtration must be further down the line. All Anglian Water assets in the area have been checked & no problem has been found. It seems that the problem is within the H/W's drain & ECC's responsibility. Andy has offered to carry out a CCTV of the highway pipe and will be contacting Highways to advise of his findings and if needed arrange a site meeting.

PARADISE ALLEY UPDATE: It has been identified that what was believed to be a soakaway is in fact a H/W's Drain coming from High Street, picking up properties in Paradise Alley but excluding The Barn. Mrs Hirst has also been made aware by her own Contractors that the pipe under the Bowls Club has collapsed. Anglian Water believes this to be connected to the doctor's Surgery car park that has also experienced flooding.

- Suggestions made by Cllrs:
- a) There could be a Silt build-up which needs to be cleaned out.
 - b) Topographical Survey of all drains needs to be carried out.
 - c) Flooding under bridge both sides of road continues to be a concern

Further e-mails sent to Emma Crush 19th & 27th June - Reply received 1st July 2014:

Emma recently attended a meeting where funding was approved for remedial works to be carried out in a section of the sewer that were highlighted in the CCTV survey work carried out. It is anticipated that work will start March 2015 but a definite date will be confirmed nearer the date when Emma will also be able to provide a final plan of areas within the village. Majority of work is non-intrusive relining, but some may require contractors to dig down to the pipework.

STATION ROAD & PARADISE ALLEY: Andy McBride is currently trying to arrange a site visit with Highways to discuss the problems in Station Road & Paradise Alley. When dates have been confirmed Emma will let us know.

GOOD NEWS: On Monday 7th July, The Clerk received a courtesy telephone call from Graham Skelpon, Anglian Water to say that he was now in the process of sending Tenders out to various contractors for work to be done in Thorpe. I did enquire exactly where work was being carried out and was told:

Along Frinton Road into Abbey Street:

A section at the junction of Abbey Street/Station Road:

Along High Street close to The Crown up to just before Newtown Road:

Landmere Road: from Spenser Road to the High Street Junction.

FURTHER QUESTIONS ASKED BY THE CLERK:

How was the work to be done? Because of the type of work that is to be done, they will work in conjunction with ECC Highways. To do the work they will have to enter the section of road via a Manhole and push the pipe along to the next manhole which also has to be opened with work being can-fed out by a robot. This method will continue for the length of work on that particular section to be done.

What Life Span does re-lining have? Approximately 50/60 years.

How long is it anticipated that the work will take? Approximately 8/10 weeks

ADDITIONAL MATTERS FOR PARISH COUNCIL ACTION:

Sept 2013	Inconsiderate parking	ongoing	
Oct 2013	Commemoration of The Centenary of The First World War	Mr Phillibrown's name to be put on Memorial. Cross to be cleaned/ letters repainted. Grant to be submitted to The War Memorials Trust. Waiting for 2 itemised estimates from: Wood for Stone & J.J.Smith.	All papers passed to Cllr Ewart. Telephone call received from J.J. Smith 5th June now declined offer.
April 2014	Adoption of lights Station Road.	e-mail sent by Chairman has been passed onto Cllr Bass — awaiting reply	
April 2014	Request for new light Mill Lane.	Due to expense involved and not having been allowed in precept, this has been deferred.	
April 2014	Blocked Gullies <u>Reference 2331868</u>	Reported to ECC Highways 13/5/14 ECC have been seen in village cleaning gullies.	
June 2014	Light in Station Road	E.C.C. Light No 7 riot working - in view of the length of time that this light has not been working it is now to be treated as a priority. <u>Reported again 16th June.</u>	

Letters sent by Clerk:

- 01 15th July TDC — Planning views
- 02 17th June Martyn Fulcher TDC re proposed Golf Course, Thorpe Cross.
Reply received 26th June. All Cllrs to receive a copy.
- 03 17th June e-mail to Emma Crush, Anglian Water re sewerage in High Street.
e-mail received and reported above in Clerks action report.

Frinton & Walton Youth Football Club: Account paid to end of football season.
£364 received and paid into Bank