



THORPE-LE-SOKEN PARISH COUNCIL

Clerk: Mrs. Shirley Howe, 7 Rectory Road,

Weeley Heath CO16 9AY

Telephone: 01255 830995

Ref: 2018/11-6

MINUTES OF MEETING HELD MONDAY 11TH JUNE 2018 **7.00 PM AT THE BAPTIST CHURCH SCHOOLROOM**

Present: Cllrs Land (Chairman), Powell (Vice Chairman), Ewart, Fielder, Raftery, Coulter and Starling

Maurice Howard (accountant), Maria Johnson (Stand in Clerk), Roger Hawes (Tree Warden) and Two Members of Public.

Apologies: Cllrs: Blandford, Carpenter, Roe, Clerk, County Cllr Andy Erskine

Chairman to Open the meeting: Cllr Land welcomed Maurice Howard (Council Accountant), Maria Johnson (standing in for Clerk), fellow Councillors and Members of The Public.

Chairman asked whether any other Councillors would like to join the Finance Committee, No immediate takers – Rolling over to the following month.

Confirmation of Minutes: Minutes of the May 2018 meeting, having previously been circulated, were agreed as a True Record and Signed by the Chairman after the following amendments were made.

Cllr Starling was present

Maurice reviewed Finances – Asked Councillors to consider and approve

- **Internal Control Review**
 - Proposed – Cllr Ewart
 - Seconded – Cllr Coulter
 - All unanimously agreed.

- **Bank Reconciliation for year end 31st March 2018**
 - Proposed – Chairman
 - Seconded – Cllr Ewart
 - All unanimously agreed.

- **Year End Accounts**
 - Proposed – Cllr Ewart
 - Seconded – Cllr Fielder
 - All unanimously agreed.

Action: Chairman to look into Lighting – Make enquiries on saving energy, yet paying similar to last year.

- **AGAR (Annual Governance and Accountability Return 2017/18)**
- **Annual Governance Statement, Section 1 and Section 2**
 - Section 1**
 - Proposed – Chairman
 - Seconded – Cllr Raftery
 - All unanimously agreed.

 - Section 2**
 - Proposed – Cllr Ewart
 - Seconded – Cllr Starling
 - All unanimously agreed

Action: Maurice to email Chairman the wording to upload onto the website, alongside accounts in regards to Electoral Rights.

Action: Maurice, Chairman and the Clerk to set up a meeting to then process internal audit.

NALC: A letter was received regarding new pay scales for the Clerk's role. 2% increase to be implemented from 1st April 2018

- Proposed – Cllr Ewart
- Seconded – Chairman
- All unanimously agreed.

Declaration of Members Interest – There were none.

Chairman’s report:

- **Litter pick:** Took place in Thorpe-Le-Soken on the 27th May 2018, around 15-20 people turned up. All areas of Thorpe were covered and a good amount of litter was collected. Quite overgrown in places so not as much litter collected as expected - Thanks to all involved.
- **Paws for thought: Dog show:** Took place on the 10th June 2018 – This was a well-supported event that took place on The Lady Nelson Playing Field.
- **Thorpe Summer Ball:** This will take place 16th June 2018.
- **Pathway Clearing** – Cllr Fielder and Chairman cleared a number of pathways on Sunday 10th June 2018.

Public Forum: A resident along Tendring Road discussed the development behind the Garage Door Showroom – Issues around drainage in pathways – It has been agreed that water will drain from behind the equestrian centre to the ditch.

Action: Cllr Fielder to look into cutting down tree from one of the ditches.

New Planning Applications:

18/00730/FUL – No available information

18/00781/FUL – Object

- Impact on highway
- Impact on the Conservation area
- Impact on Public Footpaths
- Impact on neighbours

18/00752/FUL – No objection

18/00821/FUL – No objection

Chairman informed us of an email regarding Tendring Technology College senior school in Thorpe looking to expand – Email sent 15th May to respond within two weeks. This meeting is past that date.

All Councillors at this evening's meeting approved cheques for signature & agreed D/Debits & S/Orders:

The Chairman asked whether two additional cheques could be signed tonight (Catch PR & one for Chairman)

Proposed – Cllr Starling

Seconded – Cllr Fielder

All unanimously agreed.

Income: T.D. Council – 1st Instalment of Parish Precept - £21,392.00

Cheque No: 002309 – 002314 = £449.21 **VAT:** £51.47

Current A/c Bal - £34,196.50

Business A/C - £30,404.41

Standing Orders: £165.44

VAT: £12.91

D/D's: £1070.51

100th Anniversary of World War 1 – Tour of Tommy will be coming to Thorpe-Le-Soken war memorial at 10am on Monday 18th June 2018.

Tree Warden Report: Roger gave an update that everything is now clear and now ready for Cllr Coulter to look at work for Lockyer's Wood.

Sub-Committee Reports

Christmas Lights 2018 – Cllr Raftery: Cllr Raftery is currently liaising regarding the design/size needed for these.

Suggestion was made to give Cllr Raftery £2,500 towards the lights.

- *Proposed – Cllr Ewart*
- *Seconded – Chairman*
- *All unanimously agreed.*

Community Liaison – Cllr Coulter: Cllr Coulter has recently joined Park Fridays committee – awaiting more information and should be able to give that next meeting.

Cllr Coulter is also involved in the planning of the summer fete and the Christmas festival.

Fibre High Speed Broadband – Cllr Ewart: Nothing to report.

War Memorial – Cllr Ewart – Awaiting a quote to get the war memorial cleaned.

Footways & Pavements – Nothing to report.

Playing Field – Nothing to report.

LED Lights – The Chairman updated that there is still a light down Golden Lane which is not working – tests are taking place to try and determine the issue. There is also a light at Thorpe Cross Garage which is not working.

Lockyers Wood – Nothing to report.

Parish Footpaths – footpath number 3 and the path at the end of Argyle Road/Kenilworth Grove has been cleared.

Cllr Fielders mower got damaged during this.

Proposal to commission someone to cut Footpath with suitable equipment, total of £500.

- Proposed – Cllr Fielder*
- Seconded – Chairman*
- All unanimously agreed*

Footpath number 3 needs a tree removed from the ditch.

TDALC – Cllr Powell attended a meeting where the Highways Rangers gave an update on their role. The Rangers sort little jobs that Highways find too expensive/small to complete – verges, corners etc.

Transport – Nothing to report.

Thorpe In Bloom – Baskets are now ready to be collected. Chairman/Cllr Ewart to put these up asap.

Village Green – Nothing to report.

Items for consideration at next meeting: Cllrs are reminded to let The Clerk know of any items to be considered at the next meeting 7 days prior to date of meeting.

Date/Time/Venue of next meeting:

MONDAY 10th July 2018 7.00 pm at The Baptist Church Schoolroom.

Close of Meeting: There being nothing further to discuss meeting closed 8.45pm